

## City of Fredericton CEREMONIAL GUARD COMMANDING OFFICER

The City of Fredericton is a growing, busy, and lively city that cares about its residents. We'd love you to be part of our team! Our employees deliver services to those who live, work and play here in Fredericton. Join us as we continuously seek new ways to improve and inspire.

### **Ceremonial Guard Commanding Officer**

**What You'll Do:** This position will have a special focus on heritage and military history. Fredericton's Ceremonial Guard provides a historical re-enactment that represents the 1883 Infantry School Corps (ISC). The ISC became the Royal Canadian Regiment, the name it bears today. Familiarity with the uniform of that time is necessary. Knowledge of and the ability to train staff in military drills from the 1883 period is also a must. The ability to multi-task with an attention to detail is essential.

The Ceremonial Guard require full-time supervision over 12-13 weeks, June-September. It is possible that this position could be shared by two qualified individuals to allow for more flexibility.

### **Top Responsibilities:**

- Supervising youth staff.
- Providing training and coaching: basic drills, military protocol, and interpretation skills.
- Maintaining uniforms and equipment.
- Administrative work, such as managing staff work schedules, keeping statistics, tracking a budget.

### **Your Qualifications – Required.**

- A keen interest in and knowledge of military history.
- Familiarity with military anacronyms and the ability to communicate respectfully with serving and ex-military members.
- Problem solving ability – the skill to identify issues or problems and develop strategies and opportunities to resolve them.
- A Possession Acquisition License (P.A.L.) is necessary to use black powder.
- A recent military small arms instructor's course OR being a Provincial Firearms Safety Instructor as well as a Black Powder safety course.

### **Your Qualifications – considered an asset.**

- Preference will be given to former Canadian Military non-commissioned officer who held a supervisory position and who is able to demonstrate the ability to manage youth in a non-military environment.
- Trainer/Instructor and supervisory experience with the Canadian Armed Forces
- Preference will be given to staff who are comfortable with public speaking, in both official languages, to provide interpretation of the ceremony while interacting with visitors.

- Knowledge of modern office practices, procedures, methods, and equipment as well as being proficient in word processing and spreadsheet computer applications are desired skills.
- Current Standard First Aid is an asset.

**All About the Fit:**

Doing this job well requires a dedicated, resourceful, flexible, and committed individual.

Reporting to the Tourism Coordinator responsible for Product Development & Operations, the right person for this job will aid in the promotion of the City of Fredericton as a tourism destination, working as part of a team.

The individual will be reasonably fit and will report to work clean shaven and with short hair (or in a bun at the base of the neck). The ceremonial guard represents soldiers who were clean shaven (except for pioneers) and had short hair that could not be seen when they were in uniform.

The successful candidate will be familiar with pre-1902 drills and teach guards multi-step movements and commands which they will be required to follow and remember as they form the foundation of their daily parades.

Much of your day could be spent on your feet as you participate in or monitor parades.

While there is a home base downtown that is climate controlled, and available for breaks, much of your time at work will be outside in varying degrees of weather.

At Fredericton Tourism we have a culture of innovation, and we look for our staff to provide great ideas on how to improve our work – we’ll be looking for your input.

<p><b>WORK STATUS:</b> Full-Time Seasonal, June 10 – September 6, 2024</p>	<p><b>HOURS OF WORK:</b> Regularly scheduled shifts, 10am-6pm.</p>
<p><b>SALARY:</b> \$22 per hour.</p>	<p><b>WORK LOCATION:</b> Officers’ Square in Fredericton’s Historic Garrison District, Downtown</p>
<p><b>CLOSING DATE:</b> Interested applicants may apply in writing to <a href="mailto:tourism@fredericton.ca">tourism@fredericton.ca</a> by <b>4:30 pm on March 15, 2024</b>. While we thank all of those who apply, only applicants selected for an interview will be contacted.</p>	

